

**Wyoming Workforce Development Council  
Minutes September 21, 22, 2006  
Pinedale, Wyoming**

**September 21, 2006 12:45 – 5:30 p.m.**

**Tour of Man Camp and Jonah Fields, Pinedale Wyoming, hosted by Paul Ulrich of EnCana.**

**September 22, 2006**

**Call to Order:** Chairman Ware hammered the meeting to order at 7:45 a.m.

**Welcome & Introductions:**

**Present:**

**Council:** Charles Ware; Ray Fleming Dinneen; Jeff Heilbrun, by phone; Rocky Anderson; Cale Case; Jim Engel; Joan Evans; Walter Nolte; Bret Pizzato; Peter Reis; Kelly Schramm; Dave Scriven; Tim Wells; Teri Wigert; Wendy Tyson; Bill Pannell; Kathy Emmons, by phone.

**DWS Staff:** Jerimiah Rieman; Erin Moore; Pamela Downing; Jacques Robertson; John Basse; Margo LaHiff; Edith Philips, by phone.

**Others:** Mark Harris; Paul Ulrich; Monty Olsen; Mrs. Olsen; Roy Weber.

Pete Reis introduced Roy Weber who is the new Southwest Regional Deputy Director for Wyoming Business Council (WBC).

Chairman Ware welcomed council, staff and visitors. Chairman Ware reported he chaired his first National Association of State Workforce Board Chairs (NASWBC) meeting in Jackson, Wyoming in August. Thirty states attended the meeting there.

**Approval of Agenda:** Chairman Ware asked if there were comments, there were none.

**ACTION:** Rocky Anderson made the motion to approve the agenda, Mr. Wells seconded the motion – Motion was approved.

**Approval of June 2006 minutes:**

Mr. Anderson clarified on the third page of the minutes regarding training of council – minutes should read training for members involved in reviewing Request for Proposal (RFP). Mr. Rieman noted on page 2 to correct figure to \$75,000 in lieu of \$750,000.00 Mr. Anderson questioned first page stating cost of savings to hold council meetings in Cheyenne. The number given is correct for June minutes.

**ACTION:** Rocky Anderson made the motion to approve minutes as corrected, Ms. Wigert seconded the motion. Motion was approved.

**Local Update:** Ann Carothers from the Southwest Region was present to report.

- On any given day there are 600 jobs listed open & vacant which is only a portion of what is really vacant.
- They include service industries, motel, and food.
- Wal-Mart alone is 150 – 200 people short.
- The office has worked hard with Workforce Development Training Funds (WDTF).
- They are working with smaller employers – offices region wide visited 500 employers about WDTF that are available to employers.
- WIA is seeing more support staff taking advantage of the funds.
- The smaller industries are growing because of work with oil & gas field.
- DWS Staff is working with Halliburton. Workforce Centers take all their applications and are working toward taking applications by electronic entry. No fee is charged for this service. The office receives a list of questions from Halliburton, the staff obtains answers from the applicant to determine if they qualify, they fill out the application and the logs are forwarded to Halliburton daily for review

Chairman Ware asked how many staff is in each office. Ms. Carothers stated there are eight staff members in Rock Springs, five in Jackson, one in Afton, four Evanston and a couple in Kemmerer. She reported that Kemmerer & Afton staffs are sufficient, Evanston could use one staff, Jackson three or four are needed to be an efficient office. Ms. Carothers stated approximately 25- 30 people stop in daily and most are being placed in jobs. Mr. Wells stated that working with DWS is a very easy process, it works really well and it is nice to work with a government agency which is really there to help.

Ms. Carothers further reported on Local Job Fairs:

- Oil & Gas Job Fair was held on September 17 – 10 employers showed up 100 – 150 job seekers – some were hired on the spot.
- Sand Draw & Wamsutter man camps hired there and many other companies, all were pleased
- Key was that employers were willing to buy in with good advertisement and on the radio. Also did one just for Halliburton – ended up hiring 30 people – very successful.

Mr. Heilbrun asked whether housing had an impact. Ms. Carothers stated Pinedale & Rock Springs have a huge deficit. She reported Sweetwater County hoped to have housing available by end of August but it did not happen. They are now seeing some construction starting but it is not affordable housing, what is available is very expensive. Most companies are bringing in employees to man camps and hotels. The employees take their earnings out of the state to go home to spend it on the week off they have.

Mr. Heilbrun stated housing issue is impacting what we are trying to do

- Is there a mission for us to talk to local government?
- Is there holdup to get affordable housing started?
- What can be streamlined?
- Local contractors are more used to custom homes – need a contractor who is able to put up affordable housing.

Chairman Ware suggested we discuss this issue in depth at a future meeting.

Ms. Fleming Dinneen asked how many people with a felony on their record are hired. Ms. Carothers answered that not many are hired because they are required to obtain a CDL to work at many of the jobs. If the potential employee can get on insurance the hiring company has they will hire someone with a felony on their record  
If a client has a prior drug conviction:

- Encouraged not go into oil field again.
- some drilling companies will hire them
- Workforce Center sends information on jobs to the honor farm
- Halliburton will not hire a felon.
- Really depends on the job – but they do look at them. Ms. Carothers – Paul Ulrich informed her that all the oil & gas companies have to use the drug data base. One strike – you're out. Ms. Carothers – try to place in other jobs where they can use knowledge.
- Ms. Carothers indicated there is an increase in job seekers from Laramie & Cheyenne – not seeing a huge influx from out of state.
- They've been honest about the housing situation. Jobs are here – but you will struggle with housing.
- Sweetwater County is not seeking out of state employees because of winters and no housing.

**Collaboration Committee Report** – Mr. Heilbrun submitted the 2006 Workforce Summit budget report. Mr. Heilbrun pointed out on the second line of the report indicates the registration was short on individual registration. The Summit project was \$1,611 over budget the \$75,000.00 council sponsorship. Mr. Rieman reported there is one outstanding bill. Mr. Rieman indicated that the \$1,611 is covered by a \$10,000.00 MOU with DWS, in sponsorship of the Summit, for additional speaker expenses. These additional funds were required when Bill Strickland called to change his schedule and thus had to make arrangements for an additional speaker.

Mr. Rieman reminded council that they discussed doing this on an annual basis for now because of workforce issues the state is facing.

- The council executive committee has approved Snow King in Jackson, Wyoming for the last weekend in May to host a summit.
- Structure proposed – 1 ½ days (all day Thursday – ending Friday with a lunch speaker).
- 2006 evaluation indicated more solution, less theory, more panel discussion, and less national speakers.
- Committee is going to pursue a group of speakers
  - More workshops
  - Schedule will be a blend of the first & second summit
  - Need more representation from business community
  - Tentative request for funding from the 15% committee
  - Council recommended collaboration committee to look at doing a 2007 summit

Mrs. Evans stated if we do target this summit as solutions based we will get more business presence, people want to know what to do.

**ACTION: Mr. Anderson made the motion to have summit in Jackson – May 31, - June 1 2007.**

**Discussion:**

- Look at someone with good facilitator skills to help assimilate and report out specific solutions.
- People feel at the end of the summit they leave with good advice.
- WEDA had a good mix broke out – stopped to think about the message and broke out further.
- Try to engage WEDA with WWDC helping to planning the summit.  
Pete Reis seconded the motion
- Mr. Heilbrun requested that that conference rate be extended before and after meeting.
- Mr. Anderson reminded council that housing is a huge problem; we need to make this a big part of summit.
- Mr. Ware commented underlying thought for a yearly summit is Casper–Jackson–Casper–Jackson - Senator Case queried, what about Lander? Motion was approved with Senator Case's conflict.

Mr. Heilbrun announced information for council overview by November meeting with a more specific schedule for summit to present. Mr. Rieman is willing to do some of the things the University of Wyoming has done in the past to save funds for the summit. The University of Wyoming (UW) is proficient at contracting speakers, logistical support, and registration.

Mr. Heilbrun requested a motion to re-engage UW to assist with the 2007 Summit subject to funding request.

**ACTION: Mr. Reis made the motion to use UW as conference coordinator and assist with the 2007 Summit subject to approval of funding request, Ms. Wigert seconded the motion. Motion was approved.**

Ms. Emmons suggested to council that we should open committees again to see if anyone wants to be included on the committee to help plan the summit.

**NEXT MEETING discussion – reshuffle some of the committees to share the work across the board. Ms. Emmons requested Mr. Heilbrun considered staying on as chair of the Collaboration Committee. Discuss the summit and changing task force changes. Encourage WEDA to be included – this will become a major event, WBC priorities are workforce.**

Mr. Heilbrun, with Chairman Ware's approval will ask the executive director of WEDA on the committee to plan summit.

**Workforce Analysis for Future Investment project update:** Mrs. Downing presented report:

- Governor and legislature in collaboration with the WWDC approved \$200,000 to do a workforce analysis.
- There are three parts workforce: regional meetings, two surveys a workforce survey & a business survey which are now completed.
- Wadley Donovan will be finished by today (Sept 22) with the compilation of information from the surveys.
- Workforce survey – more than 2,000 responses – wanted 1,800 so very successful.
- Business survey- sent 10,560 surveys –wanted 20% - only received 14% response.
- Discussed this with Wadley Donovan – initially most businesses want to expand but no workforce – if we had workers – they could expand.
- 14% responses were geographically diverse - 14% in each region so should be even across the state.
- The Taskforce is requesting additional funding for the report. Business services and key stake holders met 9/11/06 which brought together many different people who discussed that the business survey is not going to work. It is not hitting the information they need – business survey needed to be changed but they had been printed already. Another meeting was held after stakeholders meeting and they decided to increase the survey distribution from 1,560 to 10,560 – the extra cost associated with that is being requested to be paid by council in the amount of \$5,250.00
- Regional meetings will be held toward the end of October – all council will receive an invitation. Date of final report was pushed back 15 days because of change in business survey – final report should be done by November 15.

- Wadley Donovan will be present at the regional meetings. Mr. Wells state that if council attends the regional meetings then we'll get the report. Chairman Ware encouraged everyone at table to participate at the regional meetings.

**WD Training Fund (WDTF) report:** Mrs. Downing reported for Business Training and Outreach (BTO)

- Taskforce discussed how to market WDTF across the state, it was decided to do a mail and in-person marketing campaign.
- DWS employees visited businesses across the state, 12,000 post-cards were mailed to employers with information.
- There has been a positive turnaround, there've been 198 hits on website in June & July and August and September showed 257 hits on web.
- DWS used to receive 20 applications a week, now receive approximately 50 per week.
- Mark Hawkins, Program Manager of WDTF reviews all applications; ones that are questionable are brought to Ms. Emmons to review.

Mr. Heilbrun queried whether the November report would lead us to a request for additional funding from legislature? Ms. Emmons stated a supplemental budget request had to be submitted in August. However, if necessary we could request the Governor to place the request in his budget or ask a legislator to request the additional funding from the floor. By the end of November or December we will have more knowledge to be able to make a determination.

Mrs. Downing reported in September 2005, we had 48 applications submitted for WDTF funds, from July to September this year we have received 162 applications. \$326,000 has been contracted already, which is approximately twice as much as last year.

Do we look at ongoing marketing?

- More direct method looks like it's paying off; we will continue to work directly with businesses – personal direct action is better – but more difficult.
- If marketing is continued it will be done with personal direct contact.
- Talking to people we've never seen before which falls in line with business service model.
- This is a first touch; we talk to businesses about a tool to help them instead of trying to sell them something.
- Local workforce centers are the ones out working with businesses.
- We are going to an on-line application and businesses will find it easier to apply.
- It should reduce the 45 day time limit.
- Applications are passing through Attorney General's office within 20-30 day which is less of a restraint on businesses – but it is required to be 45 day window.

Chairman Ware thanked Mr. Heilbrun for the idea to press the need to market the WDTF. We now have a model that's worked and we have made significant strides. Mr. Heilbrun thanked Mrs. Downing for her work on the project.

**Quality Child Care Project report:** Mrs. Downing gave report: During last legislative session DWS was handed the Quality Child Care bill from legislative oversight committee. Chairman Ware stated that this was handed to DWS without any consultation on the last day of the session. Legislators knew this is a can do department. Mrs. Downing stated that DWS is working with a workgroup made up of child care providers and a taskforce including DWS, Department of Family Services (DFS), UW, and private providers.

Quality Child Care goal is to increase capacity while increasing quality of care.

- Child care keeps coming up as a barrier to workforce in Wyoming.
- DWS obtained a quality care assessment study from Atlanta –
  - Shows very loving care but low learning capacity.
  - Recommendation 0 to 3 fold capacity, quality and assistance
    - Allow communities to decide – what do you need to have child care.
    - DWS – tech assistance community awareness – assistance – funds to go to college to be trained to systems support
    - Data infrastructure – how are kids impacted.
    - Community child care grants – separating funding to do this.

Two assessments have begun

- Quality assessment to be ready by September 30<sup>th</sup>.
- Availability assessment to be ready by October 30<sup>th</sup>.
- Petersen Consulting is the contractor.
- Niobrara County is the only county without a child care waiting list.
- Gillette is the worst.
- Senator Case reported:
  - The provider has to have a certain percentage of low income children.
  - Providers will be rated on a scale of 1 – 4.
  - This went back to legislative oversight committee – if we give quality care it will be more expensive – very hard to decide how to fund quality.

Ms. Emmons stated there are components of the project

- Increasing capacity
- Increasing quality
- No income requirements
- It will have a requirement of whoever is participating to develop a business plan so they are thinking thoroughly about the process.
- We'll have technical assistants to help responsible with working with businesses to prepare business plans.
- As to a rating scale, when we first received this there were 5 levels, like a career path, looking first at a minimal education level, minimum requirement, meeting licensing – up through degreed staff with very specific learning environments. This is very complicated; no state has figured this out. This project is still in working process.

How do we increase capacity and quantity?

- Ease of licensing has to be considered.
- Mrs. Evans stated it would be ideal if our counties could somehow be responsible of being the recipients to the funding.
- Place accountability on the communities and get them to look inward.
- Quality in one community might be different than another community.
- WBC has an infrastructure in place to do a capacity report could go to WBC.
- Look at monies going to the county – they would have to decide how to meet the needs locally.
- Capacity and quality are very different.

Mrs. Evans shared it costs \$6.00 hr to give quality care to a child – parents are paying \$1.50 per hr for care

Ms. Emmons reported to council that DWS is presenting in October to communities to report what we are proposing and to gather information from the businesses, parents and providers whether what we are proposing will work and if there are other ideas. DWS is sending post cards and posting signs in all communities to come to meetings. DFS is not involved but they will be included, DWS does not want the responsibility of licensing.

**15% Committee Report:** Report by Ms. Fleming Dinneen and Ms. Phillips via phone.

*Approval of Quarterly Report:* Ms. Phillips stated this report indicates final expenditures to June 30, 2006. When this budget was projected it had an estimated carry over of \$280,000.00. The carry over figure is \$328,654.00. The general funds in the department were increased because of utilization of funds from other sources. The bottom line of \$328,654.00 is on the revised 2006 budget to reflect carry-over.

Budget presented reflects estimates utilizing 15% monies in the department.

- Next year's budget will use general funds to support DWS activities.
- Discretionary funds of \$461,275.00 are shown on line 15 of budget.
- There are two reports: PY2005 WIA 15% Budget v. Expenditure and PY2006 WIA 15% Budget Actual.
- Report also reflects each year – we are using last year's money at this time and have 2 years to use it.
- The new funding received as of July 1, 2006 we have 3 years to use funds from July 1, 2006.

Chairman Ware met with Emily DeRocco of DOL. A frustration of hers is that the local WIB's are not spending money she wants to see it spent instead of holding on to it.

Mr. Rieman challenges council if you have projects, speakers you want, trainings, please provide those requests.

Ms. Fleming Dinneen reminded council of this last summit and skilled facilitators make a difference. If we need to increase summit costs to do this, it is very important. If we increase the budget to \$85,000 – we had discussions of moving it to \$100,000.00. We may need to decide to spend it to make it a really successful conference. Maybe define deliverables for regions then hold follow up meetings 4 months later.

Council discussed increase in salaries for the Council Budget. It has almost doubled from 05 – 06. Mrs. Moore clarified the increase – when she moved to new position the department hired a policy analyst and intended to hire a council coordinator creating two employees. The Department is now evaluating whether to have two or one employee in the positions of policy analyst and council coordinator. If Mr. Rieman can handle it, then we'll leave it at one. Initially salaries increased because of two positions.

**ACTION: Approval of Quarterly Report: Mr. Anderson made the motion to approve the quarterly report with clarifications, Peter Reis seconded the motion. Motion was approved.**

**Discussion of Location of WWDC meetings:** Ms. Fleming Dinneen wants council to be aware of costs of travel and requested discussion.

- City Cost Comparison was passed out to council. Error on exhibit - switch the totals without plane and with plane. Chairman Ware indicated council is charged with looking at costs of the travel.
- Mr. Scoleri, during 15% Committee meeting, suggested more meetings in Cheyenne to save funds.
- Mr. Engel stated the importance to communities that we visit them. It is important for council to visit the communities. Council work is meaningful, our key issue is workforce. By incurring the expense of traveling we are saying to communities we are here, and this is who we are. The cost is well worth it.
- The travel could be considered as marketing.
- Try to schedule meetings in conjunction with other meetings such as Summit.
- Plane is expensive, but so is travel time of private sectors and work lost in private and public offices of the council members, the expense is well worth it. It allows more of the council to attend when they might not otherwise be able to.
- Change November 2007 to Lander
- Change Sundance in place of Cody since we'll be in Jackson for the Summit
- November meeting: finalize dates to schedule plane.

Mr. Rieman asked council to complete their preference of dates and places and return them to him as soon as possible. He further stated we are reporting the costs, so council is apprised of costs, we can always change.

**ACTION: Tim Wells made the motion to schedule the 2007 meetings as indicated on the exhibit and determine the location of 2007 meetings around the state wherever the need is. Motion was seconded by Peter Reis. Motion was approved.**

**Workforce Summit 2007:** Ms. Fleming Dinneen reported to council \$80,000.00 was approved for 2007 Summit. She queried council whether that is sufficient:

Discussion:

- Mr. Reis suggested council increase the Summit budget to \$125,000.00 to include follow-up meetings with the speakers returning to facilitate.
- \$80,000.00 is too low, taking into consideration of what needs to be accomplished.
- Mr. Scriven thought \$100,000.00 is sufficient only for summit without follow up, one meeting is never enough, a second meeting gets things jelling, a third follow-up is to finish.
- Chairman Ware would like have WEDA partner with funding for this project.

**ACTION: Mr. Wells made the motion to approve \$125,000.00 budget for the 2007 Governor's Summit. Mr. Anderson seconded the motion. Motion was approved.**

**Wyoming Latina Youth Conference:** Bret Pizzato reported to council the Wyoming Latina Youth Conference is put together every year in Cheyenne. Mr. Pizzato believes this conference is worthwhile. He recommends council approve the \$3,000.00 expenditure to Wyoming Latina Youth Conference.

**ACTION: Mr. Engel made the motion to approve support of \$3,000.00 for the Wyoming Latina Youth Conference in Cheyenne, Wyoming. Mr. Reis seconded the motion. Motion was approved.**

Mr. Rieman stated to council there are tickets available to council and whoever would like to attend, please call to request a complimentary ticket.

Mr. Wells suggested we consider attending the Adult Latino conferences to begin contacts to recruit workers up the ladder throughout the state.

**ACTION: Mr. Pizzato made the motion to approve \$5,250.00 additional funding for the Workforce Analysis for Future Investment Project. Mrs. Evans seconded the motion. Motion was approved.**

**Update on Career Guidance RFP** – Report by Mr. Rieman and Mrs. Moore.

- All RFP's have been issued and we do plan to use the full \$150,000.
- Remaining funds will be to bring the four communities together to report on outcomes.
- Report will be out next summer after the school year is complete.
- [September 2007 meeting will have the RFP report.](#)

**Communications Committee – LMI Grant Update and PY 2006 Proposal Report:** Mr. Engel reported to council:

- First notification on LMI grant was worked on in 04/05.
- Feds are looking at cutting it by up to 50% in 2007. In 2006 it has already been drastically reduced by 12%.
- Review 2006 new proposal shown on Tab 7. B5 marking \$50,000.00 to use more for marketing for people to get information in a strategic market. Go to places where there are qualified workers directly, such as specific recruiting at GM to let the workers who are losing their jobs know what we have...market to employers and employees.

Mr. Engel asked council for questions there were none.

Jacques Robertson reported on the Career Cluster handouts. There are sixteen different handouts and will be ready next week to distribute to all schools. This will present another a way for students to look at jobs more seriously. The Department of Education contributed \$74,000.00 for the project which verifies this is truly a way that our efforts have created other resources.

Ms. Wigert shared with council that the company publishing this for us are really excited. The company is using this as an example of what needs to be done across the United States. NPR is doing a legislative study for Department of Education for Wyoming and stated it is one of the best informational pieces they have ever seen. When Ms. Wigert was asked how this was created. Ms. Wigert told them it was getting all the team players together and actually working together to get this done.

[Mr. Nolte asked if all council members can get an entire packet consisting of all 16 brochures.](#)

Ms. Fleming Dinneen queried how we know the brochures won't get shelved or thrown away. Mr. Pannell stated it is tied to the Hathaway scholarship program. Students beginning in the 8<sup>th</sup> grade will be looking at them, high school students may shelve them, but hopefully teachers will push the booklets to the students.

**ACTION: Rocky Anderson made the motion to approve PY 06 LMI allocation and proposal as presented in Tab 7. Tim Wells seconded the motion, Motion was approved.**

**Partner List Review and Approval** Chairman Ware reported to council:

Approval of Training Providers was discussed with council in June.

- In August of 2005 the Employment & Training Division reviewed the role of DWS
- We were not completing approval of providers accurately.
- Within WIA it is designated to the state agency, DWS & WWDC to manage the provider processes
- Up to this time it's been approved only by DWS
- The Training Providers have to be approved by DWS and WWDC.
- It has already been approved by council at the June meeting for Dona Owens to initially approve providers and on a monthly basis the executive committee will approve the providers with WWDC approving the list of providers quarterly.
- We now need to have a motion to ratify the training providers as shown on Tab 8.

- Mr. Reis queried what our decision is?
  - Can we reject someone?
  - What's the criteria – what can we reject someone for?
  - What are the guidelines?
  
- Concerns of Council:
  - Training providers could be out of state even if we have in-state facilities that could have provided the training.
  - SW region tells their people asking for help that if it is available in the state they will not pay for the training if they choose out of state.
  - How do we check that the providers are not diploma mills?
  - Include documentation training centers are certified.
  - Have a checklist of what has been checked so council can make an educated.
  - Can Employment Services' staff put a list together with a recommendation to approve or not approve?
  - There are no performance standards council thinks this is important.
  - Are we using Wyoming money to send people to out of state training?
  - Does DWS look at viability of the training dollars being spent where workers are needed the most?

Mrs. Moore will get a checklist from Dona Owens for council to review with each provider requesting approval.

NEXT AGENDA - Appoint committee or task to make recommendations on how to make sure council can make an educated analysis to ratify trainers.

**ACTION:** Mr. Anderson made the motion to approve the Training Provider list as shown in Tab 8 with completion of the blanks. That DWS is to bring forth a check list currently used and what criteria is used by DWS at next meeting for council to determine if further criteria needs to be added to the process. Ms. Wigert seconded the motion. Motion was approved.

**Youth Council Report:** Mr. Robertson:

- Since April 1, 2006 there were 264 active members that were not done being served so they were carried forward.
- 174 youth have been added since April 1, 2006. The report indicates where they are in the state.
- By the end of September there were 314 active kids in the state and we are half way through the year.
- Fiscal and Reference Report is on track with what is expected for the year so far.
- Expenditures only indicate the funds spent on the new kids added.
- Program is Service Tied
  - Major areas of activities
  - A lot in work experience
  - Main goal is soft skills, i.e. show up to work on time, have work experience agreements with the employers, have classroom accounts
- Not many young youth are enrolled– more in the older youth.
- They receive On the Job Training – (OJT).
- Expectation with employers is that they if they stay in the job, we pay ½ of wages up to a certain point.
- Last monthly exit report shows 124 left which means they are done.
- When a youth is in exist status we have to follow them for a year.
- Once exit starts we go another 12 months – we can continue to help them for 12 months – then the participant has to re-qualify for help.
- Difficult to get kids that are eligible because the family income has to be 70% or lower of the income eligibility.

Mr. Pizzato requested a report at the next meeting that shows how each region and the state as a whole is doing on the requirements.

Mr. Robertson stated to council that DWS took a sacrifice last year on stats because of the new MIS system getting in place. We should have the new system by the end of this month.

Ms. Fleming Dinneen asked what the % of drop-outs state-wide was. Mr. Robertson did not have that information but we are in the top 5 states for drop-outs.

Mr. Pizzato queried whether Department of Education could contact DWS if a student dropped out so DWS can get information to the students and try to get them into workforce and see what programs are available?

Ms. Wigert will look into whether information on drop out students can be given to DWS.

Mrs. Moore stated to Council in distributing the Career Guidance pamphlets, DWS will go around the state to work with the workforce centers and schools to reemphasize what we are trying to accomplish.

Mr. Pizzato announced to council that he has been reappointed, and is resigning from the council. He took the opportunity to move to FMC's corporate office in Philadelphia. He hopes to be back in a few years. He begins the job October 1, 2006. He shared that it has been an extreme pleasure to work with all on the council. FMC would like the opportunity for someone to be involved and has recommendations for replacement. Council expressed gratification of Bret's work on the council and wished him well.

**On November 2006 Agenda** - Chairman Ware suggested council look at restructuring the youth council. Council has intentionally kept the Youth Council separate with its own chair because we didn't know what would happen with WIA authorization. We now know WIA will not be reauthorized this session. Chairman Ware suggested with approval from the Governor that WWDC bring youth council into the council to serve as a stand-alone committee on the council like 15% committee. Chairman Ware suggested the sub-committee have a chair.

WWDC has three positions open. Patti Burns at the Governor's office has indicated it is up now to WWDC to recommend names to be considered by the Governor to appoint to the council.

Consider:

- Need "little" Labor
- Superintendent from school
- Career & Tech Education
- WEDA member

Senator Case indicated private sector has eroded a bit perhaps it is more important to have a private sector represented instead of another state entity like WEDA.

Chairman Ware directed council members to contact Charles Ware or Jerimiah Rieman at DWS.

**Legislative Report:** presented by Chairman Ware:

Chairman Ware attended the Joint Interim Minerals Committee who is charged with Workforce issues. Senator Lockhart made the comment that we (the committee) doesn't know what workforce is about. Chairman Ware prepared a letter to send out with approval of council explaining to the committee what we are charged with as a council. There are no other bills up at this point that have not been discussed today. If you have any legislation you want Mr. Rieman to begin to look at or work towards, please let him know.

**Closing Remarks:** Chairman Ware:

Wyoming hosted it's first ever National Governor's Association (NGA) conference in Jackson. The Governor and Senator Enzi spoke at the conference and did a great job and Chairman Ware appreciated their attendance and speaking.

Mr. Anderson remarked that we had begun to provide council with members giving a biography to share with the whole he would like to see it continue.

**Summit Planning:**

Mr. Anderson requested that Council create a committee at today's meeting to begin working on the summit – a lot will happen between now and November

No one volunteered.

Mr. Anderson and Mr. Reis.

Ms. Wigert commented that she appreciated education being included at summit and queried council as to what involvement or role it wants colleges and education to play.

Mr. Reiman stated that if education wants to be involved it needs to be on the committee and get involved now.

Mrs. Evans stated the committee members have heard thoughts of council – and she feels good about their representation.

Mrs. Evans also stated that many thought colleges were picked on. Mrs. Moore reiterated that DWS did not spur that feeling.

Mr. Reis wants to see someone on the collaboration committee be on the summit committee as it always comes up after the agenda is set, then there is complaint and that community colleges need to be on the committee at the beginning and be involved.

Chairman Ware stated he feels strongly about the e-cubed and he thinks we are doing it – but need to make sure education is at the table.

Mr. Nolte commented that as the president of president's changes quickly there is no consistency in representation on the council and that maybe someone from the commission should be on the committee. In this case particularly it should be a member of the commission that is on the collaboration committee.

Chairman Ware thanked all and complimented council for all the individual contributions and he is appreciative of everyone's efforts. He expressed thanks to Mr. Anderson for the idea he presented in Powell to split the meeting to allow council to stay overnight to get to know each other better.

Mrs. Moore thanked council for their support and that it is great to have Jerimiah on board. Mr. Engel stated the transition from Mrs. Moore to Mr. Rieman was an effortless transition – very good job done.

**Adjourn:**

**ACTION: Mr. Engel made motion to adjourn at 11:45, Mr. Anderson seconded motion. Motion was approved.**